# How to Reactivate a Suspended User Account

- 1) Click Enrollment
- 2) Click Add Users to Account
- 3) Click Activate Suspended User
- 4) Click the green check mark icon to reactivate the suspended user account
- 5) Click OK

#### 1) Click Enrollment

### 2) Click Add Users to Account

WellSky =	Free Resources Course Updates Self-Help Guides WellSky Learning Center Store	a		Elizabeth MacLeodYou are logged in as Jerry Seinfeld
Dashboard     Take a Tou	Jerry Seinfeld			Customize this page
Add Users to Account	come, Jerry. This is your Dashboard. Start here to view your courses, see your clinicians' compl	etion reports, or get star	irted enrolling users.	
Enroll Users in Course	My Courses My Certificates Reports -			Add A Course
Group Management	Course overview			
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Log	CE - Elder Abuse: Assessment of the Patient in Home Care	12/15/2024	- 50% Complete	
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### 3) Click Activate Suspended User



## 4) Click the green check mark icon to reactivate the suspended user account

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## 5) Click OK

** WellSky		learning.wellsky.com says Do you want to activate record?	Elizabeth MacLeodYou are logged in as Jerry Seinfeld
Dashboard     Enrollment     Site home	WellSky Learning Center Dashboard / Quick enrollment / Activate Suspe	nded User	
<ul> <li>Calendar</li> <li>Private files</li> <li> <i>P</i> My courses →      </li> </ul>	Activate Suspended	d User Email Agency carmelasoprano@email.com SERENITY NO	Role Group NOW Home Health and Hospice User ©
	Contact Us Contact the WellSky Learning Center. Isarning@wellsky.com	WellSky Learning Center The WellSky Learning Center is the best way to with the resources, targeted training, and certific succeed.	Wellsky Services to provide your team Services Overview fifications they need to Advisory Services Outsourced Services
			Elizabeth MacLeod, You are logged in al Jerry Seinfeld Log Data retention summary