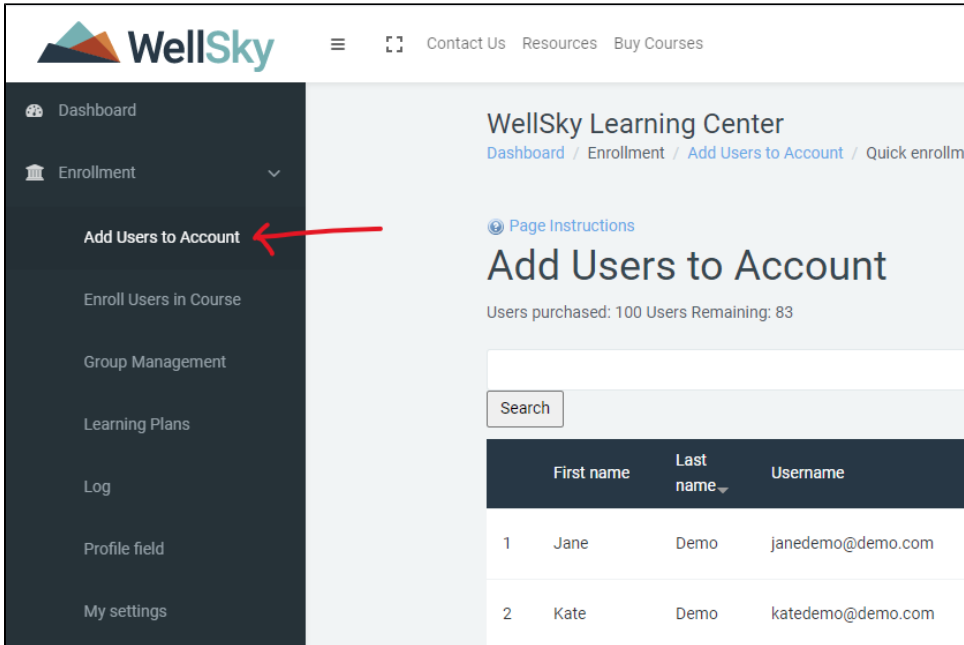# Enrollment Block: Suspend User Account

Step-by-step guide

Under **Enrollment**
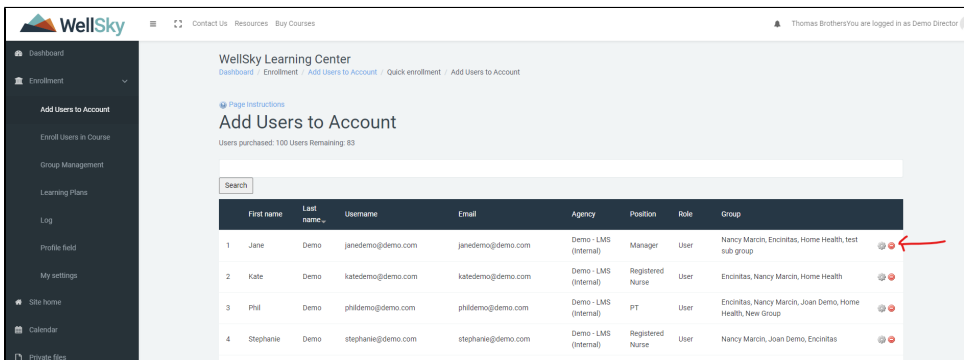
1. Click **Add Users to Account**

2. Click the ⊖ icon to disable user.
   Disabling / suspending a user's account will disable their access to the WellSky Learning Center. Nothing will be deleted (competed courses / transcript), the account can also be reactivated.